

Alderville Black Oak Savanna

Visitor Responsibilities & Liabilities

The information provided herein is to assist in planning and is designed to safeguard the wellbeing of all visitors to the Alderville Black Oak Savanna (Alderville BOS). This information is to be distributed to all Teachers/Trip Organizers/Chaperones/Supervisors who plan on participating in a visit to the Alderville BOS centre. The “**Primary Contact**” is required to communicate all information herein to all relevant parties prior to visiting the Alderville BOS centre. The Alderville BOS abides by a Zero Tolerance policy, *violence/bullying/harassment* of any kind, will not be condoned and your group will be asked to leave the premises.

Please Communicate These Key Points to Your Group:

- Visitors may be involved in hands-on restoration activities that require some physical exertion - and all potential visitors should be advised and aware of this prior to site visits.
- There is no alcohol or recreational marijuana consumption permitted at the Alderville Black Oak Savanna. Smoking cigarettes is only permitted in specific areas as specified by staff.
- We are an all-weather facility, and as such we will be outside for all, or a portion of the day.
- In the event of extreme weather (extreme cold, heat, lightning or hail) we will come inside for programming.
- Please advise groups to bring sunscreen, long-pants, close-toed shoes, rain gear and warm clothing as the weather dictates. We do not provide these resources on-site.
- We have biting insects and poison ivy on site, appropriate protective clothing must be worn.
- If a member(s) of your group requires an EpiPen or other medications, the Primary Contact for the group must always carry it on them.

Primary Contact/Trip Organizer/Teacher-in-Charge Responsibilities:

- The Primary Contact/Trip Organizer is responsible for abiding by all School District/ Board or other governing policies and informing other Teachers/Chaperones of their responsibilities within these regulations prior to an Alderville BOS site visit; **this includes and Zero Tolerance and/or violence/bullying/harassment policies.**
- The Primary Contact/Trip Organizer is responsible for abiding by all School District/Board or other governing policies and informing other Teachers/Chaperones of their responsibilities within these regulations prior to an Alderville BOS site visit; *this includes any Zero Tolerance and/or violence/bullying/harassment policies.*
- The Primary Contact/Trip Organizer is responsible for obtaining permissions/consent from each parent/guardian/visitor prior to an Alderville BOS site visit. The retention and validity of these documents is not the responsibility of the Alderville BOS centre/staff.
- The Primary Contact/Trip Organizer is responsible for **delivering payment according to the invoice to Alderville BOS via cheque five (5) days prior to arrival.**
- If a member(s) of your group requires an EpiPen or other medications, the Primary Contact for the group must always carry it on them

Teachers/Chaperones are expected to comply with Alderville BOS policies, follow the directions given by the Primary Contact/Trip Organizer and Alderville BOS staff/volunteers, and model appropriate behavior(s) for visitors; *this includes any Zero Tolerance and/or violence/bullying/harassment policies.*

Liability:

The Alderville Black Oak Savanna (Alderville BOS) shall not be held responsible for any visitor injury and/or loss of personal property whilst on site.